



Interested in Becoming a
Director Mentor?

The California Early Childhood Mentor Program
is delighted to announce an *additional*
Director Mentor Informational Webinar
February 3, 2012 (1 to 3pm)!

The goal of Director Mentor Informational Webinars is to recruit potential Director Mentors and provide information about how to apply. This webinar will provide:

- ◇ **Context** of the Director Mentor component in the Mentor Program
- ◇ **Purpose and goals** of the program for ECE administrators
- ◇ **Expectations** of and **benefits** to Director Mentors
- ◇ **Requirements** to apply to become a Director Mentor and application procedures
- ◇ How the Mentor Program uses the **Program Administration Scale** (Talan and Bloom, 2004) to select and re-certify Director Mentors (includes a copy of the book for every participant and a brief training on its use)

Once selected by the Mentor Program Selection Committee in her/his community, a Director Mentor works with less experienced Directors, Site Supervisors, Assistant Directors, Large Family Child Care Providers, or experienced Directors who are facing new challenges, to provide support, suggest resources, and encourage the Protégé Director to gain the skills and confidence needed to succeed. Director Mentors receive a stipend for their work with Protégés, as well as opportunities for professional growth and participation in the community of Director Mentors.

ALL Director Mentor applicants must participate in a DM Info Webinar **PLUS** an 8-hour in-person Director Mentor Institute (DMI). DMIs are only open to individuals who have participated in a DM Info Webinar (this year) or a live DM Info Session (in previous years). The one remaining DMI this year will be held **February 25, 2012 in the Los Angeles area**. Registration is on a first-come, first-served basis.

REGISTER NOW!

Complete the registration form included with this letter or visit our website,

www.ecementor.org

Click on **Director Mentor Information Sessions** under **Quick Links**.

The registration form available on the website is a writeable, savable PDF, but may also be printed out and completed in ink. To register: Complete, print & mail to us with \$10 registration fee, then save a copy for your files.

Pre-registration is required.

Director Mentor Informational Webinar FAQs

What is the Director Mentor Program?

The Director Mentor Program is funded by the California Early Childhood Mentor Program.* The Program selects experienced Directors and provides stipends for them to mentor new Directors or Directors facing new challenges. Mentoring may take place in face-to-face meetings, on the phone, via email, or some combination of the above. Payment for mentoring is limited by local budgets. Director Mentors also participate in face-to-face and web-based training and professional development activities with colleagues throughout California.

What Will Happen during this Webinar?

A senior staff member of the California Early Childhood Mentor Program will provide general information about the Mentor Program and specific information and insights about Director Mentors:

- ≈ What is mentoring?
- ≈ Who do Director Mentors mentor?
- ≈ How do I become a Director Mentor?
- ≈ What would be my responsibilities?
- ≈ What are the benefits?

All registrants will receive a copy of the *Program Administration Scale* (Talan and Bloom, 2004) prior to the Webinar.

Why Should I Participate?

If you participate in a Webinar, complete a brief survey after participating, and meet the initial qualifications to apply to become a Director Mentor** you will be invited to attend a one-day Director Mentor Institute (DMI). The DMI is one full day of intensive and interactive training on mentoring techniques. Completing a DMI will qualify you to apply to become a Director Mentor.

How much does it cost? There is a nominal registration fee of **\$10** for meeting materials. This fee is **non-refundable**. However, if you continue on to attend a Director Mentor Institute in 2011-12, you will receive a \$10 credit toward your registration fee.

What do I get when I register? You will receive a confirmation email when we receive your completed registration. A meeting packet, log-on instructions, and a Program Administration Scale (Talan and Bloom, 2004) book will be mailed to you prior to the meeting.

What if I already attended an Information Session?

- ◇ If you attended a Director Mentor Information Session in a previous year, you do not need to participate in a webinar.
- ◇ Not sure? You would have received a certificate of completion.
- ◇ Still not sure? Please contact Kim at kjohnson@ccsf.edu.
- ◇ If you would like to participate in a webinar to refresh your memory, you are welcome to do so at no cost. However, meeting materials will not be mailed to you. Updated materials will be sent as email attachments.
- ◇ You will receive an invitation to the Director Mentor Institute to be held on **February 25, 2012 in the Los Angeles area**. If you are unable to attend, you will be invited to next year's DMIs.
- ◇ Director Mentor Institutes are by INVITATION ONLY.

* *The California Early Childhood Mentor Program is funded by the California Department of Education, Child Development Division, with Federal Block Grant funds for quality improvement.*

** Minimum qualifications: Experience in a supervisory position at an Early Childhood Education facility for at least three years and completion of at least three units of ECE administration and supervision. You do not need to be currently employed in ECE in order to qualify to apply.

Director Mentor Informational Webinar

February 3, 2012

1:00-3:00pm

Registration

Have you previously attended a Director Mentor Information Session? Yes No
If yes, when and where?

Name: _____
(as desired on Certificate of Participation)

Home Address: _____
(Street) (City) (State) (Zip Code)

Home Phone: _____ Email: _____

Agency: _____ Agency Phone: _____

Position: _____ Fax: _____

Number of people you supervise now (Retired? Highest number of people you have supervised)	FULL TIME	PART TIME	How long have you been/were you an administrator or FCC owner/operator?	CURRENT POSITION	TOTAL CAREER
_____	_____	_____	_____	_____	_____

* If you do not supervise other adults in an Early Care and Education setting, this session may not be appropriate for you. The minimum qualifications to apply to become a Director Mentor are:

- ≈ Experience in a supervisory position at an Early Childhood Education facility for at least three years
- ≈ Completion of at least three units of ECE administration and supervision.
- ≈ Note that you do not need to be currently employed in ECE in order to qualify to apply.

***Please return this completed registration form
with your non-refundable \$10 registration fee to:***

***Make check payable to:
The California Early Childhood Mentor Program
50 Phelan Avenue, San Francisco, CA 94112***

******Sorry, but we are unable to accept credit card payments or purchase orders***
Questions? Email Kim at kjohnson@ccsf.edu***

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